

MINUTES OF SPECIAL MEETING  
THE WOODLANDS ROAD UTILITY DISTRICT NO. 1  
October 19, 2020

The Board of Directors ("Board") of The Woodlands Road Utility District No. 1 ("District") met in special session on October 19, 2020, in accordance with the duly posted notice of meeting. The meeting was held via telephone conference call pursuant to Texas Government Code, Section 551.125, as amended, and as modified by the temporary suspension of various provisions thereof effective March 16, 2020, by the Governor of Texas in accordance with the Texas Disaster Act of 1975, all as related to the Governor's proclamation on March 13, 2020, certifying that the COVID-19 pandemic poses an imminent threat of disaster and declaring a state of disaster for all counties in Texas. The roll was called of the duly constituted officers and members of the Board, as follows:

Bill A. Neill	Chairman
Richard A. DeBone	Vice Chairman
Winton R. Davenport, Jr.	Secretary
Gil Staley	Assistant Secretary
Lloyd W. Matthews	Assistant Secretary
Mark Keough	Director
Bob Milner	Director

with all of said persons being present, with the exception of Director Keough, thus constituting a quorum.

Also attending the meeting via telephone conference call were Dan Kolkhorst of The Howard Hughes Corporation ("Howard Hughes"), Mark Miller of Municipal Accounts & Consulting, L.P. ("MA&C"), Donnie Reed of LJA Engineering, Inc. ("LJA"), Julie Peak of Masterson Advisors, LLC ("Masterson"), Todd Stephens of The Woodlands Township ("TWT"), and Bryan Yeates and Peyton Ellis of Schwartz, Page & Harding, L.L.P. ("SPH").

**EXPLANATION OF TELEPHONE CONFERENCE MEETING PROCEDURES**

Mr. Yeates explained to the Board the procedures to be used during the telephone conference call meeting. In connection therewith, he informed the participants that the meeting would be recorded, and requested that participants clearly state his or her name before speaking, including when making or seconding a motion. Mr. Yeates further explained that he would conduct a roll call vote for all motions and that Board members should wait to vote on the motion until his or her name has been called. Similarly, Mr. Yeates stated that a full roll call of all participants will be conducted at the start of each telephone conference meeting for attendance purposes.

The Chairman called the meeting to order and declared it open for such business as may regularly come before the Board.

## **PUBLIC COMMENTS**

The Board began by opening the meeting for public comments. There being no members of the public present on the call, the Board continued to the next item of business.

## **MINUTES OF MEETING**

The Board reviewed the minutes of the meeting held on October 5, 2020. Following review and discussion, Director Milner moved that such minutes be approved, as presented. The motion was seconded by Director Staley and carried by unanimous vote.

## **STATUS OF ISSUANCE OF \$5,115,000 UNLIMITED TAX ROAD REFUNDING BONDS, SERIES 2020**

Mr. Yeates advised the Board that the transcript of legal proceedings was submitted for review by the Attorney General of Texas, and that he expects to receive preliminary approval of such transcript on November 3, 2020.

## **ENGINEER'S REPORT**

The Board considered the Engineer's Report. In connection therewith, Mr. Reed presented to and reviewed with the Board Change Order No. 1 from the Texas Department of Transportation ("TXDOT") for the Kuydendahl project, a copy of which is attached hereto as **Exhibit A**, and recommended that the Board approve payment of same.

## **DEVELOPER'S REPORT**

Mr. Kolkhorst advised that he has a pre-construction meeting scheduled for next week in connection with improvements to Lake Woodlands Drive.

## **TAX ASSESSOR/COLLECTOR REPORT**

The Board next reviewed a written report prepared by Ms. Tammy McRae, the District's tax assessor/collector, concerning the accounting for and disbursement of tax collections for the month of September, 2020. A copy of such report is attached hereto as **Exhibit B**.

## **BOOKKEEPER'S REPORT**

Mr. Miller presented to and reviewed with the Board a bookkeeping report, dated as of October 19, 2020, including a list of bills and charges to be paid, as prepared by MA&C. Following discussion, Director Davenport moved to approve such report and pay the bills and charges listed therein. The motion was seconded by Director Milner and carried by unanimous vote. A copy of the bookkeeping report thus approved is attached hereto as **Exhibit C**.

## **CLOSED SESSION**

The Chairman announced that a closed session would not be necessary.

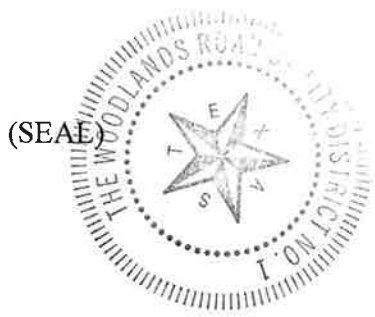
**FUTURE AGENDA ITEMS**

Mr. Yeates advised the Board that a special meeting will potentially be scheduled to canvass the results of the November 3, 2020, Directors Election.

**ADJOURNMENT**

There being no further matters to come before the Board, Director Matthews moved that the meeting be adjourned. The motion was seconded by Director Staley and carried by unanimous vote, and the meeting was adjourned.

  
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Secretary, Board of Directors



List of Attachments to  
The Woodlands Road Utility District No. 1  
Minutes of Meeting of October 19, 2020

- Exhibit A - TXDOT Change Order No. 1
- Exhibit B - Tax Assessor-Collector Report
- Exhibit C - Bookkeeper's Report